

186th General Convention Frequently Asked Questions

July 31 – August 3, 2025 Washington University in St. Louis Campus St. Louis, Missouri

Table of Contents

General Information3
Convention Planning Checklist4
Dates and Deadlines5
Who Should Attend Convention?6
The Business of the Fraternity: Legislative Proposals8
How to Register9
Travel and Transportation
Sleeping Accommodations
Excursions and Special Events14
Collegiate Chapter Delegates15
VPs of Finance Keystone Track16
Leadership College
Chapter Advisors
Alumni Association Voting Delegates19
General Fraternity Officers: Regional and District Chiefs21
General Fraternity Officers: Board Members and Candidates22
General Fraternity Officers: All Other23
Collegiate Commissioners24
Alumni-At-Large and Guests: Full Time25
Alumni-At-Large and Guests: Saturday Only26
Facilitators, Award Winners, Interns and Special Guests27
Cancellations, Changes and Other Fees28
Safety Protocols
What to Wear, What to Bring & Other Helpful Info31
Special Instructions for Registering a Guest
Help! I Still Have Questions!

General Information

What is General Convention?

Beta Theta Pi's General Convention is the Fraternity's annual reunion where the Beta family cultivates new and old friendships, celebrates individual and chapter achievements, and inspires attendees to continue to live Beta's values. Various general sessions provide enriching educational experiences, while our chapter and alumni association delegates, Fraternity Trustees, Foundation Directors, and General Fraternity House Corporation board members conduct the business of the Fraternity.

When is Convention?

Beta's 186th General Convention will be held July 31 – August 3 in St. Louis, MO.

Where will it be held?

Convention will be held on campus at Washington University in St. Louis. Meals will be provided in the university's dining facilities and guests will sleep in dorms or in the campus's executive conference center.

What is the schedule for Convention?

Every day of Convention includes time for education, celebration, cultivation, building relationships and conducting the business of the Fraternity. An overview schedule is located <u>on the Convention page on Beta.org</u> and will be updated periodically throughout the summer.

Where can I learn more?

<u>The Convention page on Beta.org</u> is updated frequently. That should be your one-stop shop for Convention details. Need additional assistance? Email <u>convention@beta.org</u> or call the Administrative Office at 800.800.2382 (M – F, 8:30 am – 5 pm Eastern).

Convention Planning Checklist

- **D** Put Convention dates and registration deadlines on your personal and chapter calendars.
- Let family and work / internship know that you'll be at Beta Convention in St. Louis in late July.
- **u** Huddle with other members of your chapter or team to confirm who is attending.
- □ Make an alternate plan for a required attendee who can't come.
 - Example: The VP of Finance will be out of the country for the summer. Who is the best person to attend in his place?
- Review the proposed legislation, discuss it with your chapter, chapter officers, advisors and house corporation volunteers and come to Convention prepared to vote in the best interests of your chapter, your alumni, your campus community and the General Fraternity.
- **Update your chapter budget to include Convention registration fees and travel costs.**
- □ Huddle with your team to coordinate travel to and from St. Louis.
- □ Register yourself.
- **D** Read the periodic updates sent to you from Beta's Administrative Office.

Dates and Deadlines

Date	Deadline
April 15	 Deadline to submit chapter and individual awards. Learn more about awards here: <u>Awards page</u> <u>Awards FAQs</u> Email <u>awards@beta.org</u> with questions.
June 1	Registration deadline for:• Collegiate chapter voting delegates• Alumni association voting delegates• General Fraternity Officers (board members)• General Fraternity Officers (district and regional chiefs)The Code of Beta Theta Pi requires all voting delegates to be registered at least 60 daysprior to the General Convention. Anyone registering after the deadline may run intospace limitations and additional fees.In order for alumni associations to send a voting delegate to Convention, all alumniassociations must submit an annual certification. You will need: a) a list of officers, b)current bylaws, c) a list of members, and d) a report of activities from the last year. SeeChapter XI, Section 1 of The Code of Beta Theta Pi for details.
June 30	Registration deadline for: • VPs of Finance • Leadership College • Advisors • General Fraternity Officers not listed above • All other guests
July 10	Last day to cancel registration without incurring a fee. Last day to book a hotel room at the Knight Executive Conference Center.
July 15 and 16	Legislation committee meetings (via Zoom) for voting delegates and General Fraternity Officers. You'll receive your committee assignment, call dates and pre-work by mid- June.
July 31 – August 3	Convention!

Collegiate Chapters

Collegiate chapters should send:

- <u>Voting delegate (usually the chapter president)</u>. If the chapter president is not available to attend, the chapter should designate a qualified replacement to represent the chapter. In addition to legislative sessions, the voting delegate will participate in some general leadership education. Voting delegates will have 1 2 legislative committee meetings via Zoom in the weeks leading up to Convention.
 - It is strongly recommended that the chapter president serve as the voting delegate and that he be available to attend the virtual committee meetings before Convention. While last minutesubstitutions are possible, if the voting delegate has not attended the pre-Convention committee meetings it is very difficult to understand the proposed legislation and vote in the best interests of your chapter and the General Fraternity.
- <u>Vice Presidents of Finance.</u> The VP of Finance will experience a 3-day Keystone Conference track built around chapter financial management and related skills, including building a budget, best practices for collecting dues, Billhighway tips and strategies that lead to chapter financial success. If the VP of Finance is not available to attend, he should designate a qualified replacement to represent his position. Chapters may send more than one officer to this track (for example, the assistant VP).
- <u>Can we send more than just the VP to the Keystone tracks?</u> Yes! We realize that some chapters may want to send an additional officer or the assistant VP to the Keystone track. See the "VPs of Finance" section for more details.

Other Collegians: Leadership College

Collegians other than the positions listed above are welcome to attend Convention and participate in Leadership College. Leadership College is a 3-day "leadership bootcamp" with a specific focus on career readiness and using Beta leadership roles and experiences as a springboard for post-college success. Leadership College includes all the general sessions and meals attended by other guests.

Chapter Advisors

Advisors are welcome to attend Convention. However, this year there is not a separate educational track just for them. Advisors who attend will be tracked with the VP of Finance. Therefore, we **recommend sending the Financial Advisor** (or someone to substitute for that role).

Alumni Associations

Chapter-based and geographic alumni associations should send a voting delegate. In addition to legislative sessions, the voting delegate will participate in general alumni association education. Voting delegates will have 1-2 legislative committee meetings via Zoom in the weeks leading up to Convention. Additional members of your alumni association are welcome to attend and should register as alumni-at-large.

General Fraternity Officers

There are many roles for General Fraternity Officers at Convention:

- Board members: Trustees, Foundation Directors and General Fraternity House Corporation board members will have meetings and participate in general sessions and legislation.
- District and regional chiefs: These GFOs will have a Leadership Summit session and then participate in general sessions and legislation.

• All other GFOs: Are welcome to come for some or all of Convention. Your experience will vary based on your role. Review the <u>Convention schedule</u> and contact <u>convention@beta.org</u> with specific questions.

House Corporation Board Members

While there is no Housing Summit planned for house corporation volunteers at the 186th General Convention, all volunteers and alumni are welcome to attend. A Housing Summit will take place virtually in summer 2025. Stay tuned for more information soon!

Alumni and Guests

Alumni and guests are welcome to attend Convention. In addition to attending meals and general sessions with all other guests, we will offer a handful of activities and excursions around St. Louis. We are still planning those events, so stay tuned for more details later in the summer. If you have ideas or would like to help organize events for alumni and guests, please reach out to <u>convention@beta.org</u>.

The Business of the Fraternity: Legislative Proposals

One purpose of General Convention is to conduct the business of the fraternity. Legislative proposals submitted for the 186th General Convention are linked below.

Legislative proposals were sent via email in late March to all collegiate and alumni chapter leaders, some advisors, and General Fraternity Officers. You can access the proposals here: <u>https://www.beta.org/legislation</u>.

Additionally, the voting delegates will undertake:

- Review of the chartering applications for some of Beta's new and returning chapters,
- Review of the current standing and operations for Beta's newest chapters and chapters whose charters are on a special status,
- Review of proposed changes to The Code of Beta Theta Pi,
- Election of the Fraternity's Board of Trustees, and
- Participation in strategic conversations that will help shape the course of the Fraternity.

Voting delegates should review these proposals, discuss them with your members, and arrive at Convention prepared to make important decisions that will impact our Great and Good Fraternity now and into the future. To aid in your understanding and preparation, the Administrative Office staff will host a virtual legislation educational session over the summer. Stay tuned for more details.

Delegates also will be provided committee assignments and pertinent background materials in advance. To effectively discuss and consider some legislative proposals, some committees will be convened virtually in advance of our time together. Given the importance of this work, we encourage timely registration by all delegates once registration is open.

All voting delegates and General Fraternity Officers should hold the evenings of July 15 and 16 for virtual committee meetings. More details, including exact times, committee materials and zoom links, will be sent in June.

If you have any questions about the proposed business items, please contact our Convention Legislation team at <u>CNVLegislation@beta.org</u>.

How to Register

How do I register?

Everyone attending Convention must register via <u>Beta's Convention website</u>. If you need assistance, please email <u>convention@beta.org</u> or call the Administrative Office at 800.800.2382 (M – F, 8:30 am – 5 pm Eastern).

What does my registration include?

Your registration fee includes meals and general meeting costs. For some registration types, the fee also includes sleeping accommodations. All the details are spelled out under each registration type.

What if I have special needs or dietary restrictions?

The registration process includes questions about dietary restrictions and any needed accommodations. Our meals will be served in one of Washington University's dining halls and several food choices will be available for each meal.

Travel and Transportation

Who makes my travel arrangements?

You do! Each attendee is responsible for getting themselves to and from St. Louis. We encourage you to collaborate and plan with other chapter members and volunteers who are coming (and maybe even other local Beta chapter leaders). You will need your arrival and departure dates when you register for Convention, so please research your travel before registering.

Who pays for my travel?

Most guests will pay out-of-pocket when they plan and book their travel. Depending on your role or registration type, you may be eligible for reimbursement for some or all of your travel costs. See your individual registration type for more details.

When should I arrive?

All attendees should arrive no later than Thursday, July 31, 2025. <u>The Convention opening session starts at 4</u> <u>pm Central.</u> You may need to arrive earlier based on your specific role. Guests playing in the Dragon Classic Golf Tournament should arrive on Wednesday, July 30 for a 1:30 pm tee time.

When should I plan to depart?

Convention officially ends after Saturday night's celebration. You can depart any time on Sunday morning, August 3.

What airport should I fly into?

The airport code for St. Louis Lambert International Airport is STL. Most major airlines fly into this airport.

Time Zone

St. Louis is in the Central time zone. All start and end times in this document and in the Convention schedule are in Central time.

How do I get from the airport to the Convention site and back?

Beta will provide a limited number of shuttles on major arrival day (Thursday) and on departure day (Sunday). In addition, there are several options for getting from the airport to Washington University:

- Washington University has two stops on <u>MetroLink</u>, St. Louis' light rail system, which also serves the airport.
- Rideshare services take about 25 minutes and will cost about \$40.
- Additional information about transportation options from the airport.

Details about local transportation will be provided in the weeks prior to Convention.

I'm driving. Is there parking?

Yes. You'll get details about where to park and how to register your car prior to Convention.

When arranging your travel....

For your arrival, allow for time to travel from the airport (at least 30 minutes), check in to your room, check into Beta Convention, grab a snack and get settled before your first event. **The first Convention event starts at 4 pm Central on Thursday, July 31.**

Getting around Washington University

Beta will have a limited number of golf carts and small shuttles to assist folks getting around Washington University's campus. Most Convention locations are within a 7-minute walk; if you think you'll need transportation assistance please indicate that when you register.

Sleeping Accommodations

Where is Convention?

Convention will be held on the campus of Washington University and other locations around St. Louis. <u>Map link for Washington University</u> <u>Washington University campus map (Danforth (main) campus)</u> <u>Charles F. Knight Executive Conference Center</u> <u>Explore St. Louis website</u>

Where will we sleep?

All collegians will stay in the dorms at Washington University. Most rooms are suite-style, with a single bedroom and a shared bathroom and living room. Sleeping rooms include an XL twin bed, dresser and closet. Bathrooms are shared. Pillows, linens and towels are provided by the campus (but if you're particular we recommend packing your own). There is a shared refrigerator; if you need a refrigerator in your room for a specific purpose (e.g., medication) please indicate that when you register.

Alumni and volunteers have the option of staying in the dorms or booking a room at the Charles F. Knight Executive Education & Conference Center (space is limited, rooms are available on a first-come, first-served basis). When you register for Convention, you will indicate whether you want to stay in the dorms or make your own hotel arrangements.

Who is my roommate?

For guests staying in the dorms, Beta's Convention planning team will assign suitemates and roommates so that you're sharing with someone:

- From your chapter.
- From your track or program.
- Of the same gender.

Most guests will have a single sleeping room.

When you register for Convention, there is a place where you can provide notes for the Convention planning team with your roommate preferences. Guests who need special accommodations for their sleeping rooms should indicate that when they register.

Alumni-at-Large and Guests

Alumni-at-large and guests must arrange their own sleeping accommodations. Here are your options:

- Book a room in Beta's block at the Knight Executive Conference Center.
- Find accommodations elsewhere in St. Louis.

We are not offering dorm options for alumni-at-large and guests.

Charles F. Knight Executive Conference Center

The Charles F. Knight Executive Conference Center is a world-class meeting center and hotel located on Washington University's campus. Beta has a room block with a limited number of hotel rooms available, first-come, first-served:

- Single / king room: \$159 / night, plus 15% tax
- Double room: \$169 / night, plus 15% tax
- Parking: \$15 per day
- Beta's room block closes on July 10, 2025

The Knight Executive Conference Center offers complimentary wireless internet access in all guestrooms and meeting rooms. The guestrooms are brand new and offer shampoo and bath products, in-room safes, spacious walk-in showers, hairdryers, make-up mirrors, USB charging stations, 48-channel TV programming and a clothing steamer. There is on-site parking and complimentary use of the on-site fitness center.

Knight Executive Conference Center Website

Beta Theta Pi Room Block Reservation Link

Excursions and Special Events

The 186th General Convention is filled with fun excursions and special events!

When?	What?	Who?
Wednesday, July 30	Dragon Classic Golf Tournament Get your golf on! Join Brothers and Friends of Beta for the Dragon Classic Golf Tournament. We are excited to host golfers of all skill levels for a four- person best ball scramble. Fee includes a golf swag bag and post-golf dinner reception. When you register you will indicate if you are bringing your own clubs or if you want to rent a set. Questions? Contact John Reineke at the Administrative Office.	All guests are invited to play. Cost = \$105
Friday, August 1	Brotherhood Excursion (evening, includes dinner) See St. Louis and have a fun brotherhood event! More details to come closer to Convention.	All guests. Included in registration fee.
Friday, August 1	Beta Foundation John Reilly Knox Club Donor Appreciation Dinner Mix-n-mingle with other supporters of the Beta Foundation and learn how your dollars are making a difference in the lives of Betas across the Broad Domain. Learn more about joining the John Reily Knox Club.	Invitation only. Contact <u>Aaron</u> <u>Selby</u> at the Administrative Office with questions.

Beta Sweetheart Leeza Dempsey is organizing a handful of **activities for Sweethearts and guests.** If you are interested in helping her or to receive a schedule of events, please contact her at <u>slkdempsey@gmail.com</u> or 330.631.3552 (cell).

Collegiate Chapter Delegates

Item	Price	Notes
Arrival day and time		Thursday, July 31. Your first event is the Convention Kickoff General Session at 4 pm Central. We recommend arriving on campus at Washington University in St. Louis no later than 2 pm Central. If flying, we recommend a flight that arrives no later than 1 pm Central.
Registration Fee	\$750	Billed to your chapter on the March chapter financial statement. This fee is not refundable, even if the chapter does not send a voting delegate. Includes all meals and snacks, shared dorm room, general sessions, tours and meeting supplies. Registration deadline is June 1.
Meals	Included in fee	Meals provided Thursday dinner – Saturday dinner. Most meals will be eaten in the Washington University dining facilities.
Sleeping Accommodations	Included in fee	Will be sleeping in the Washington University dorms. Most rooms are singles in a multi-person suite. Beta's Convention team will do their best to match you with suitemates from your chapter. Dorms are available Wednesday – Sunday. Guests who need accomodations beyond that range should contact Beta's convention planning team at <u>convention@beta.org</u> ; extra charges may apply.
Travel to St. Louis	On your own	Delegates are responsible for making their own travel arrangements. Per The Code of Beta Theta Pi, collegiate chapter delegates may only receive a travel stipend if the chapter has paid all their outstanding dues and fees. The reimbursement rate is the <u>U.S. Internal Revenue Service standard</u> <u>mileage rate for charity use of a personal car</u> as of May 1 of the Convention year (currently \$.14 / mile). Mileage will be measured from their home address to the Convention location. Reimbursements will be processed after Convention. Chapters should budget for additional travel expenses not covered by the stipend. Chapters experiencing severe financial hardship should contact their Administrative Office point of contact to discuss their needs; some financial assistance for travel is available.
Transportation from St. Louis Airport (STL)		Beta will arrange a limited number of shuttles from STL on Thursday and Sunday (major arrival and departure days). We'll provide more detail about shuttle times in the weeks before Convention. There are public transportation options from STL to campus; a rideshare will cost about \$40 one way.
Additional costs to consider		Remember to budget for: • Travel to and parking at your local airport • Snacks while traveling • Extra money for free time in St. Louis For guests staying in the dorms, parking on Washington University's campus is included in your registration fee (but you must register your car to get an authorized parking pass). Details about parking passes will be sent a few weeks before Convention.

VPs of Finance Keystone Track

Item	Price	Notes
Arrival day and time		Thursday, July 31. Your first event is the Convention Kickoff General Session at 4 pm Central. We recommend arriving on campus at Washington University in St. Louis no later than 2 pm Central. If flying, we recommend a flight that arrives no later than 1 pm Central.
Registration Fee	\$315	All collegiate chapters were billed this amount on their chapter financial statement in the spring. This fee is not refundable, even if the chapter does not send a VP. Includes all meals and snacks, shared dorm room, general sessions, tours and meeting supplies. Chapters that send additional Keystone participants will be charged \$315 on their September 2025 chapter financial statement. Registration deadline is June 30.
Meals	Included in fee	Meals provided Thursday dinner – Saturday dinner. Most meals will be eaten in the Washington University dining facilities.
Sleeping Accommodations	Included in fee	Will be sleeping in the Washington University dorms. Most rooms are singles in a multi-person suite. Beta's Convention team will do their best to match you with suitemates from your chapter. Dorms are available Wednesday – Sunday. Guests who need accomodations beyond that range should contact Beta's convention planning team at <u>convention@beta.org</u> ; extra charges may apply.
Travel to St. Louis	On your own	Chapters should budget and pay for travel to and from St. Louis. VPs are responsible for making their own travel arrangements. Chapters experiencing severe financial hardship should contact their Administrative Office point of contact to discuss their needs; some financial assistance for travel is available.
Transportation from St. Louis Airport (STL)		Beta will arrange a limited number of shuttles from STL on Thursday and Sunday (major arrival and departure days). We'll provide more detail about shuttle times in the weeks before Convention. There are public transportation options from STL to campus; a rideshare will cost about \$40 one way.
Additional costs to consider		 Remember to budget for: Travel to and parking at your local airport Snacks while traveling Extra money for free time in St. Louis For guests staying in the dorms, parking on Washington University's campus is included in your registration fee (but you must register your car to get an authorized parking pass). Details about parking passes will be sent a few weeks before Convention.

Leadership College

Item	Price	Notes
Arrival day and time		Thursday, July 31. Your first event is the Convention Kickoff General Session at 4 pm Central. We recommend arriving on campus at Washington University in St. Louis no later than 2 pm Central. If flying, we recommend a flight that arrives no later than 1 pm Central.
Registration Fee	\$650	Will be billed to your chapter on the September 2025 chapter statement (check with your VP of Finance before registering to confirm who will pay for your registration).Includes all meals and snacks, shared dorm room, general sessions, tours and meeting supplies.Registration deadline is June 30.
Meals	Included in fee	Meals provided Thursday dinner – Saturday dinner. Most meals will be eaten in the Washington University dining facilities.
Sleeping Accommodations	Included in fee	Will be sleeping in the Washington University dorms. Most rooms are singles in a multi-person suite. Beta's Convention team will do their best to match you with suitemates from your chapter. Dorms are available Wednesday – Sunday. Guests who need accomodations beyond that range should contact Beta's convention planning team at <u>convention@beta.org</u> ; extra charges may apply.
Travel to St. Louis	On your own	Leadership College participants are responsible for arranging their own travel to St. Louis. Some chapters budget for Leadership College travel – ask your VP of Finance. Students experiencing severe financial hardship should contact their Administrative Office point of contact to discuss their needs; some financial assistance for travel is available.
Transportation from St. Louis Airport (STL)		Beta will arrange a limited number of shuttles from STL on Thursday and Sunday (major arrival and departure days). We'll provide more detail about shuttle times in the weeks before Convention. There are public transportation options from STL to campus; a rideshare will cost about \$40 one way.
Additional costs to consider		 Remember to budget for: Travel to and parking at your local airport Snacks while traveling Extra money for free time in St. Louis For guests staying in the dorms, parking on Washington University's campus is included in your registration fee (but you must register your car to get an authorized parking pass). Details about parking passes will be sent a few weeks before Convention.

Chapter Advisors

Item	Price	Notes
Arrival day and time		Thursday, July 31. Your first event is the Convention Kickoff General Session at 4 pm Central. We recommend arriving on campus at Washington University in St. Louis no later than 2 pm Central. If flying, we recommend a flight that arrives no later than 1 pm Central.
Registration Fee	\$525	Paid online by individual attendees when they register. Includes all meals and snacks, general sessions, tours and meeting supplies. Advisors working with chapters that were started during the 2024 – 25 academic year can attend for free; contact <u>Noah McHale</u> for a promotion code that will zero out your registration and housing fees. Registration deadline is June 30.
Meals	Included in fee	Meals provided Thursday dinner – Saturday dinner. Most meals will be eaten in the Washington University dining facilities.
Sleeping Accommodations	Dorm housing free for advisors	Will be sleeping in the Washington University dorms. Most rooms are singles in a same-gender multi-person suite. When registering, select the dorm option and use this promotion code when checking out: CNV186ADVHOUSE. Dorms are available Wednesday – Sunday. Guests who need accomodations beyond that range should contact Beta's convention planning team at convention@beta.org; extra charges may apply. Advisors who prefer to stay in a hotel room can do so at their own expense by booking at room at the Knight Executive Conference Center, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: Single / king room: \$159 / night, plus 15% tax Double room: \$169 / night, plus 15% tax Parking: \$15 per day Knight Executive Conference Center website Beta Theta Pi Room Reservation Link
Travel to St. Louis	On your own	Advisors are responsible for planning and paying for their own travel. They may request reimbursement for travel up to \$250. To request reimbursement, use the <u>Volunteer Expense Report</u> . Completed expense reports should be emailed, along with copies of receipts, to <u>convention@beta.org</u> .
Transportation from St. Louis Airport (STL)		Beta will arrange a limited number of shuttles from STL on Thursday and Sunday (major arrival and departure days). We'll provide more detail about shuttle times in the weeks before Convention. There are public transportation options from STL to campus; a rideshare will cost about \$40 one way.
Additional costs to consider		 Remember to budget for: Travel to and parking at your local airport Snacks while traveling Extra money for free time in St. Louis For guests staying in the dorms, parking on Washington University's campus is included in your registration fee (but you must register your car to get an authorized parking pass). Details about parking passes will be sent a few weeks before Convention.

Alumni Association Voting Delegates

Item	Price	Notes
Arrival day and time		Thursday, July 31. Your first event is the Convention Kickoff General Session at 4 pm Central. We recommend arriving on campus at Washington University in St. Louis no later than 2 pm Central. If flying, we recommend a flight that arrives no later than 1 pm Central.
Registration Fee	\$525	Paid online by individual attendees when they register. Includes all meals and snacks, general sessions, tours and meeting supplies. Registration deadline is June 1.
Annual Certification	On your own	Submitted online by alumni associations annually; <u>submit certification here</u> . Required for representation at Convention and to be eligible to vote. Certification deadline is June 1.
Meals	Included in fee	Meals provided Thursday dinner – Saturday dinner. Most meals will be eaten in the Washington University dining facilities.
Sleeping Accommodations	On your own	 Alumni association delegates choose: Sleep in a Washington University dorm room (single room with shared bathroom and living room): \$225 total, paid online when you register for Convention. Dorms are available Wednesday – Sunday. Guests who need accomodations beyond that range should contact Beta's convention planning team at convention@beta.org; extra charges may apply. Stay at the Knight Executive Conference Center on Washington University's campus, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served:
Travel to St. Louis	On your own	Delegates are responsible for making their own travel arrangements. Per The Code of Beta Theta Pi, alumni association delegates receive a travel stipend. The reimbursement rate is the <u>U.S. Internal Revenue Service</u> <u>standard mileage rate for charity use of a personal car</u> as of May 1 of the Convention year (currently \$.14 / mile). Mileage will be measured from their home address to the Convention location. Reimbursements will be processed after Convention. Alumni association delegates attending in multiple roles can claim reimbursement only once (example: A district chief is also a voting delegate; he cannot receive the travel stipend and the \$250 GFO travel reimbursement). Alumni association delegates experiencing financial hardship should contact <u>Zane Brown-Carlson</u> at the Administrative Office to discuss their needs; some financial assistance for travel may be available.

Item	Price	Notes
Transportation from St. Louis Airport (STL)		Beta will arrange a limited number of shuttles from STL on Thursday and Sunday (major arrival and departure days). We'll provide more detail about shuttle times in the weeks before Convention. There are public transportation options from STL to campus; a rideshare will cost about \$40 one way.
Additional costs to consider		 Remember to budget for: Travel to and parking at your local airport Snacks while traveling Extra money for free time in St. Louis For guests staying in the dorms, parking on Washington University's campus is included in your registration fee (but you must register your car to get an authorized parking pass). Details about parking passes will be sent a few weeks before Convention.

General Fraternity Officers: Regional and District Chiefs

Item	Price	Notes
Arrival day and time		Thursday, July 31. Your first event is the Convention Kickoff General Session at 4 pm Eastern. We recommend arriving in St. Louis no later than 2 pm so you can get settled in. If flying, we recommend a flight that arrives no later than 1 pm.
Registration Fee	\$475	Register as Leadership Summit: Regional and District Chiefs. Paid online by individual attendees when they register. Includes all meals and snacks, general sessions, tours and meeting supplies. Registration deadline is June 1.
Meals	Included in fee	Meals provided Thursday dinner – Saturday dinner. Most meals will be eaten in the Washington University dining facilities.
Sleeping Accommodations	On your own	 Regional and district chiefs choose: Sleep in a Washington University dorm room (single room with shared bathroom and living room): \$225 total, paid online when you register for Convention. Stay at the Knight Executive Conference Center on Washington University's campus, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: Single / king room: \$159 / night, plus 15% tax Double room: \$169 / night, plus 15% tax Parking: \$15 per day Knight Executive Conference Center website Beta Theta Pi Room Reservation Link Guests also are welcome to make their own accommodations elsewhere in St. Louis.
Travel to St. Louis	On your own	District and regional chiefs are responsible for planning and paying for their own travel. They may request reimbursement for travel up to \$250. To request reimbursement, use the <u>Volunteer Expense Report</u> . Completed expense reports should be emailed, along with copies of receipts, to <u>convention@beta.org</u> .
Transportation from St. Louis Airport (STL)		Beta will arrange a limited number of shuttles from STL on Thursday and Sunday (major arrival and departure days). We'll provide more detail about shuttle times in the weeks before Convention. There are public transportation options from STL to campus; a rideshare will cost about \$40 one way.
Additional costs to consider		 Remember to budget for: Travel to and parking at your local airport Snacks while traveling Extra money for free time in St. Louis For guests staying in the dorms, parking on Washington University's campus is included in your registration fee (but you must register your car to get an authorized parking pass). Details about parking passes will be sent a few weeks before Convention.

General Fraternity Officers: Board Members and Candidates

Item	Price	Notes
Arrival day and time		 Board of Trustees: Arrive any time on Wednesday, July 30. Your first event is a Trustees meeting at 8:30 am on Thursday, July 31. Foundation Board of Directors: Arrive by lunchtime on Thursday, July 31. Your first event is at 1 pm (lunch will be available for folks who arrive earlier in the day). General Fraternity House Corporation Board: Arrive by lunchtime on Thursday, July 31. Your first event is at 1 pm (lunch will be available for folks who arrive earlier in the day). General Fraternity House Corporation Board: Arrive by lunchtime on Thursday, July 31. Your first event is at 1 pm (lunch will be available for folks who arrive earlier in the day). Board candidates and guests should contact their Administrative Office staff liaison for recommended arrival times.
Registration Fee	\$525	Register as General Fraternity Officer (Board Members). Paid online by individual attendees when they register. Includes all meals and snacks, general sessions, tours and meeting supplies. Registration deadline is June 1.
Meals	Included in fee	Meals provided Thursday – Saturday. Most meals will be eaten in the Washington University dining facilities.
Sleeping Accommodations	On your own	 Board members choose: Sleep in a Washington University dorm room (single room with shared bathroom and living room): \$225 total, paid online when you register for Convention. Stay at the Knight Executive Conference Center on Washington University's campus, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: Single / king room: \$159 / night, plus 15% tax Double room: \$169 / night, plus 15% tax Parking: \$15 per day Knight Executive Conference Center website Beta Theta Pi Room Reservation Link Guests also are welcome to make their own accommodations elsewhere in St. Louis.
Travel to St. Louis	On your own	Board members are responsible for planning and paying for their own travel. They may request reimbursement for travel up to \$250. To request reimbursement, use the <u>Volunteer Expense Report</u> . Completed expense reports should be emailed, along with copies of receipts, to <u>convention@beta.org</u> .
Transportation from St. Louis Airport (STL)		Beta will arrange a limited number of shuttles from STL on Thursday and Sunday (major arrival and departure days). We'll provide more detail about shuttle times in the weeks before Convention. There are public transportation options from STL to campus; a rideshare will cost about \$40 one way.
Additional costs to consider		 Remember to budget for: Travel to and parking at your local airport Snacks while traveling Extra money for free time in St. Louis For guests staying in the dorms, parking on Washington University's campus is included in your registration fee (but you must register your car to get an authorized parking pass). Details about parking passes will be sent a few weeks before Convention.

General Fraternity Officers: All Other

Item	Price	Notes
Arrival day and time		Thursday, July 31. Your first event is the Convention Kickoff General Session at 4 pm Eastern. We recommend arriving in St. Louis no later than 2 pm so you can get settled in. If flying, we recommend a flight that arrives no later than 1 pm.
Registration Fee	\$525	Register as General Fraternity Officer (All Other, Full-Time Experience). Paid online by individual attendees when they register. Includes all meals and snacks, general sessions, tours and meeting supplies. Registration deadline is June 30.
Meals	Included in fee	Meals provided Thursday dinner – Saturday dinner. Most meals will be eaten in the Washington University dining facilities.
Sleeping Accommodations	On your own	 General Fraternity Officers choose: Sleep in a Washington University dorm room (single room with shared bathroom and living room): \$225 total, paid online when you register for Convention. Stay at the Knight Executive Conference Center on Washington University's campus, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served:
Travel to St. Louis	On your own	GFOs are responsible for planning and paying for their own travel. They may request reimbursement for travel up to \$250. To request reimbursement, use the <u>Volunteer Expense Report</u> . Completed expense reports should be emailed, along with copies of receipts, to <u>convention@beta.org</u> .
Transportation from St. Louis Airport (STL)		Beta will arrange a limited number of shuttles from STL on Thursday and Sunday (major arrival and departure days). We'll provide more detail about shuttle times in the weeks before Convention. There are public transportation options from STL to campus; a rideshare will cost about \$40 one way.
Additional costs to consider		 Remember to budget for: Travel to and parking at your local airport Snacks while traveling Extra money for free time in St. Louis For guests staying in the dorms, parking on Washington University's campus is included in your registration fee (but you must register your car to get an authorized parking pass). Details about parking passes will be sent a few weeks before Convention.

Collegiate Commissioners

ltem	Price	Notes
Arrival day and time		Board of Trustees: Arrive any time on Wednesday, July 30. Your first event is a Trustees meeting at 8:30 am on Thursday, July 31. Foundation Board of Directors: Arrive by lunchtime on Thursday, July 31. Your first event is at 1 pm (lunch will be available for folks who arrive earlier
		in the day). General Fraternity House Corporation Board: Arrive by lunchtime on Thursday, July 31. Your first event is at 1 pm (lunch will be available for folks
		who arrive earlier in the day). Collegiate Commissioners should triple-check arrival times with their
Registration Fee	No fee	Administrative Office staff liaison before making travel arrangements. Register as General Fraternity Officer (Board Members) . Collegiate Commissioners will receive a promotion code to zero out their registration and housing fees. Contact <u>convention@beta.org</u> with questions. Registration deadline is June 1.
Meals	Paid by Beta	Meals provided Thursday dinner – Saturday dinner. Most meals will be eaten in the Washington University dining facilities.
Sleeping Accommodations	Paid by Beta	Select Housing Fee (Single Dorm Room). Will be sleeping in the Washington University dorms. Most rooms are singles in a multi-person suite.
Travel to St. Louis	Paid by Beta	Collegiate Commissioners have all of their travel expenses paid by Beta but should triple-check arrival times with their Administrative Office staff liaison before making travel arrangements. To request reimbursement, use the <u>Volunteer Expense Report</u> . Completed expense reports should be emailed, along with copies of receipts, to <u>convention@beta.org</u> .
Transportation from St. Louis Airport (STL)		Beta will arrange a limited number of shuttles from STL on Thursday and Sunday (major arrival and departure days). We'll provide more detail about shuttle times in the weeks before Convention. There are public transportation options from STL to campus; a rideshare will cost about \$40 one way.

Alumni-At-Large and Guests: Full Time

Item	Price	Notes			
Arrival day and time		Thursday, July 31. Your first event is the Convention Kickoff General Session at 4 pm Eastern. We recommend arriving in St. Louis no later than 2 pm so you can get settled in. If flying, we recommend a flight that arrives no later than 1 pm.			
Registration Fee	\$750	Paid online by individual attendees when they register. Includes all meals and snacks, general sessions, tours and meeting supplies. Registration deadline is June 30.			
Meals	Included in fee	Meals provided Thursday dinner – Saturday dinner. Most meals will be eaten in the Washington University dining facilities.			
Sleeping Accommodations	On your own	 Alumni-at-large and guests choose: Stay at the Knight Executive Conference Center on Washington University's campus, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: 			
Travel to St. Louis	On your own	Alumni-at-large and guests are responsible for planning and paying for their own travel.			
Transportation from St. Louis Airport (STL)		Beta will arrange a limited number of shuttles from STL on Thursday and Sunday (major arrival and departure days). We'll provide more detail about shuttle times in the weeks before Convention. There are public transportation options from STL to campus; a rideshare will cost about \$40 one way.			
Registering Guests		Every Convention guest must be registered separately. The registration system allows alumni to "register someone else" and create a registration for a guest who does not have a MyBeta profile. See the "Special Instructions for Registering a Guest" section.			
Notes		There is no custom program or track for alumni-at-large or guests. They will participate in meals, general sessions, excursions and celebrations. While other Convention attendees are in educational tracks and legislation, alumni-at-large and guests are welcome to enjoy St. Louis and invest in brotherhood time. Beta Sweetheart Leeza Dempsey is organizing a handful of activities for Sweethearts and guests . If you are interested in helping her or to receive a schedule of events, please contact her at <u>slkdempsey@gmail.com</u> or 330.631.3552 (cell).			

Alumni-At-Large and Guests: Saturday Only

Item	Price	Notes		
Arrival day and time		 Saturday, August 2 See details in the <u>Convention schedule</u>. We recommend that guests arrive no later than 4 pm. They will enjoy the following events: Brotherhood Barbecue Closing General Session and Awards Presentation, including the Oxford Cup Celebration Dessert Reception Some alumni associations are planning receptions for Saturday afternoon and evening; information will be sent separately. If you would like to plan an alumni association gathering in conjunction with Convention, please contact <u>convention@beta.org</u>. 		
Registration Fee	\$150	Paid online by individual attendees when they register. Registration deadline is June 30.		
Sleeping Accommodations	On your own	 If spending the night, alumni-at-large and guests choose: Stay at the Knight Executive Conference Center on Washington University's campus, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: Single / king room: \$159 / night, plus 15% tax Double room: \$169 / night, plus 15% tax Parking: \$15 per day Knight Executive Conference Center website Beta Theta Pi Room Reservation Link 		
Travel to St. Louis	On your own	Alumni-at-large and guests are responsible for planning and paying for their own travel. Parking on Washington University's campus is \$15 / day.		
Registering Guests		Every Convention guest must be registered separately. The registration system allows alumni to "register someone else" and create a registration for a guest who does not have a MyBeta profile. See the "Special Instructions for Registering a Guest" section.		

Beta Sweetheart Leeza Dempsey is organizing a handful of **activities for Sweethearts and guests.** If you are interested in helping her or to receive a schedule of events, please contact her at <u>slkdempsey@gmail.com</u> or 330.631.3552 (cell).

Facilitators, Award Winners, Interns and Special Guests

Item	Price	Notes
Arrival day and time		Individuals should work with their Administrative Office staff liaison to determine arrival and departure days and times.
Registration Fee	Varies	Paid online by individual attendees when they register. Some guests will receive a promotion code to zero out any registration and housing fees. Registration deadline is June 30.
Sleeping Accommodations V		 Individuals should work with their Administrative Office staff liaison to determine arrival and departure days and times. Guests will stay in one of two locations: Washington University dorms (single room) <u>Knight Executive Conference Center</u>
Travel to St. Louis	Varies	Individuals should work with their Administrative Office staff liaison to arrange travel. Some or all your travel expenses may be covered. To request reimbursement, use the <u>Volunteer Expense Report</u> . Completed expense reports should be emailed, along with copies of receipts, to <u>convention@beta.org</u> .
Transportation from St. Louis Airport (STL)		Beta will arrange a limited number of shuttles from STL on Thursday and Sunday (major arrival and departure days). We'll provide more detail about shuttle times in the weeks before Convention. There are public transportation options from STL to campus; a rideshare will cost about \$40 one way.

Cancellations, Changes and Other Fees

Changes

- **Until June 30,** guests can log into their Convention registration record via MyBeta to make changes to events, arrival and departure dates, need for Sunday airport transportation and other details.
- Some changes (for instance, if you registered in the wrong registration type) cannot be made online. To change your registration type or educational track, email <u>convention@beta.org</u> or call the Administrative Office at 800.800.2382 (M F, 8:30 am 5 pm Eastern).
- After June 30, changes may be made by emailing <u>convention@beta.org</u> or calling the Administrative Office at 800.800.2382 (M – F, 8:30 am – 5 pm Eastern). Depending on the timing and the type of change, we may not be able to accommodate your request or there may be a fee.

Substitutions

- Until June 30, substitutions (swapping one person for another) will be accepted with no additional cost.
- To substitute someone:
 - The OLD attendee (the person not coming to Convention) must cancel their registration by emailing <u>convention@beta.org</u> or calling the Administrative Office at 800.800.2382 (M F, 8:30 am 5 pm Eastern). Please include as much detail as possible (name, chapter, position, cell number).
 - The NEW attendee should register themselves via <u>Beta's Convention website.</u>
- Substitutions after June 30 may be possible. Email <u>convention@beta.org</u> or call the Administrative Office at 800.800.2382 (M F, 8:30 am 5 pm Eastern). The Convention team may not be able to accommodate special meal and hotel requests for new registrations made after June 30.

Cancellations until July 7

- Cancellations will be accepted with no additional costs.
- Guests cannot cancel their registration on the website. Cancellations must be made by emailing <u>convention@beta.org</u> or calling the Administrative Office at 800.800.2382 (M F, 8:30 am 5 pm Eastern).

Cancellations between July 7 and July 20

- Cancellations for full-time registrations will incur a \$100 fee.
- Cancellation fees for all collegians will be added to the September 2025 chapter statement.
- There are no cancellation fees for the "Saturday only" registration type.
- Cancellations must be made by emailing <u>convention@beta.org</u> or calling the Administrative Office at 800.800.2382 (M – F, 8:30 am – 5 pm Eastern).

No-Show Fee

- Full-time registrants who cancel after July 20 or who are "no shows" for Convention will be charged a \$300 fee.
- Cancellation fees for all collegians will be added to the September 2025 chapter statement.
- There are no no-show fees for the "Saturday only" registration type.

Lost Swipe Card Fee

- All guests will receive a swipe card that is used for meals in the dining hall and for access to the Washington University dorms (for folks staying there).
- Guests who lose their swipe card will be charged a \$40 replacement fee.
 - Students and advisors: The fee will be added to the September 2025 chapter statement.
 - All other guests: Will be contacted after Convention to pay via credit card.

Lock Out Charge (for Dorms)

- Guests who lock themselves out of their dorm rooms will be charged a \$20 lockout fee.
 - Students and advisors: The fee will be added to the September 2025 chapter statement.
 - All other guests: Will be contacted after Convention to pay via credit card.

Late Check-Out Fee (for Dorms)

- Check-out for the Washington University dorms is 11 am on Sunday, August 3. Guests who stay beyond that time will be charged \$225.
 - Students and advisors: The fee will be added to the September 2025 chapter statement.
 - All other guests: Will be contacted after Convention to pay via credit card.

If Convention is cancelled for any reason, or if your chapter is unable to send representatives due to national or local travel guidance or emergencies, you will receive a refund and you will not incur cancellation or no-show fees.

Safety Protocols

The fraternity is monitoring safety protocols across North America and in the greater St. Louis area. In all cases, we will follow recommendations from federal, state and local experts and campus policies.

Emergency Contact Info

Each guest is asked to provide emergency contact information during registration. If there is an emergency, we will use Beta's Crisis Management Protocol and keep your emergency contact informed.

No Smoking or Tobacco

Guests on Washington University's campus cannot smoke or use tobacco products on campus, including in university dorms. Violations or fines associated with smoking or tobacco use will be charged back to the guest or, in the case of a collegian, his chapter.

No Weapons, Ammunition or Explosives

Guests on Washington University's campus cannot possess or use firearms, ammunition, explosives or weapons. Guest are strictly prohibited from carrying concealed weapons on university property and may not store weapons or ammunition in vehicles parked in university parking facilities. If found, prohibited items will be confiscated by campus security.

Virtual Participation

At this time, we do not plan to provide a virtual option for any Convention events. If you have special circumstances related to your in-person participation, please contact our Convention planning team at <u>convention@beta.org</u> or call 800.800.2382.

Stay Tuned

Be sure to read any Convention communication sent to you for updates about the safety protocols for Convention. We will provide a final update and list of safety protocols about one week before Convention.

What to Wear, What to Bring & Other Helpful Info

What is the attire for Convention?

Attire for Convention is business casual (slacks or dress shorts and a collared shirt or polo is fine). Our meetings, meals and general sessions will be held in classrooms and campus conference spaces. Guests will be walking to various buildings on Washington University's campus to get to meals and meetings. Friday evening's excursion will be outdoors.

It will be warm and comfy shoes are a must! More details, including a packing list, will be sent in July.

What if I have dietary restrictions?

You can indicate dietary restrictions when you register for Convention. Beta's Convention planning team will work with Washington University's dining staff to best meet your needs. Most of our meals will be in Washington University's dining halls and include multiple options.

What if I need other accommodations?

You can indicate any needed accommodations when you register for Convention. Beta's Convention planning team will do our best to meet your needs and will follow up with any questions.

Are there food options nearby?

Starting with Thursday dinner, all meals are included as part of Convention. Guests will have a "Bear Bucks" card loaded with money that can be used in the dining hall and in other restaurants and shops on Washington University's campus.

What should I bring?

Consider bringing these items with you:

- Beta badge. Friends of Beta are welcome to wear their affiliation badges.
- Officer or advisor notebook or laptop to take notes.
- (Voting delegates) Notes from your chapter discussion of proposed legislation.
- Money for incidentals.
- Water bottle.
- Snacks, if you're someone who gets hungry.
- Umbrella (we'll be walking outside to get to meals and meetings).
- Pillow and towels. Linens, pillows and towels will be provided for people staying the Washington University dorms, but if you're particular about those items we recommend bringing your own.

Special Instructions for Registering a Guest

How do I register a guest?

If you are attending Convention, please register yourself first and complete your registration, including payment. Then go back to the online registration system. Confirm your information (again), review the commitment charter (again), and then you'll see a button to **Register Someone Else.**

Confirm N	Ay Information	CNV186 Commitment Charter	Register		
186th	General	Convention (2025)			Ed
Beta T	'heta Pi 186th Ge	eneral Convention			
Where	7/31/2025 - 8/3/ Washington Univ 1 Brookings Driv Saint Louis, MO	versity re		Cancel My Registration Register Someone Else	
Staff use	UNITED STATES			My registration status: Registered on 3/20/2025	
	tion Options	MIX			Price

If your guest is a member of Beta, has attended an event in the past or donated to the Beta Foundation, use the search tool to locate them in our database. Verify the contact information of your guest and then you'll return to the Convention registration system.

In the example below, Kevin Dacus has attended an event in the past.

; Register Someone Else		Ó □ ×
Choose a contact to register		
Select an existing contact	Kevin Da	
○ Add a new contact	Kevin Dacus	
et	Kevin Daly Kevin Daniels	
3	Kevin Darst	
a	Remains a source a	
Bi		

If your guest is not a member of Beta and has never attended a Beta event or donated to the Beta Foundation (meaning, they don't have a record in our database), select **Add a new contact** to create a record for them. After entering your guest's contact information, select **Save & Close** and you'll return to the Convention registration system. Required fields are indicated with a red asterisk.

In the example below, Bilbo Baggins is a new guest.

Register Someone Els	e	Ċ		×
Choose a contact to reg O Select an existing cont O Add a new contact				
Prefix	(None) ~			
*First name Middle name	Bilbo			l
*Last name Suffix	Baggins (None) ~			l
Designation Informal name				
Title Organization	Enter an organization			
Email				Ŧ
	Save & C	Close	Can	cel

(continued on the next page)

You'll land back on the main registration page with an indicator that you are about to complete the registration on behalf of your guest.

Convention						
Confirm My Information	CNV186 Commitment Charter	Register				
186th General (Convention (2025)		<u>Edit</u>			
Beta Theta Pi 186th Ge	neral Convention					
When 7/31/2025 - 8/3/	2025		Cancel My Registration			
Where Washington Univ 1 Brookings Drive Saint Louis, MO 6	e		Register Someone Else			
UNITED STATES			My registration status: Registered on 3/20/2025			
Staff use only Contact Rebecca Lockha	art		<u>Edit registrant information</u>			
Registrants						
÷ i	1 P					
Kevin Dacus Anne En	nmerth					
Registration status for Ke	Registration status for Kevin Dacus: Registered pending checkout					
 <u>Edit registrant informati</u> <u>Edit registration for K</u> 						

Help! I Still Have Questions!

If you have read this entire FAQ and still have questions, please reach out!

Convention Planning Team at Beta's Administrative Office <u>convention@beta.org</u> 800.800.2382 (8:30 am – 5:00 pm Eastern)